

## Privacy Policy

Bournemouth Junior Chamber respects the privacy of every individual who visits our website. This statement discloses the privacy practices for the Bournemouth Junior Chamber website.

### Stored Information

We only store and use specific personal data required to provide a service to you. All personal data is stored in a database and is only collected during the following processes:

- Web registration to download material
- When you request Bournemouth Junior Chamber to contact you
- When you enter into a contract with Bournemouth Junior Chamber
- When you request information from Bournemouth Junior Chamber

Through our online forms we collect personal information that you volunteer:

- forename and surname
- company name
- e-mail address
- telephone number

Any information you provide will be held securely and in accordance with the Data Protection Act 1998. We undertake never to sell, lease or pass your information to any third party. We are not responsible for the privacy policies of any website address to which we may link.

### Cookies

A cookie is a small text file created when you visit an online site. The file stores a unique number in a computer's hard drive. Cookies do not contain any personal information and cannot be used to identify an individual user. We use cookies to save you time when using the site. You can set your browser to reject the cookie, you will still be able to access all areas of the site though your functionality may be impaired.

### Notification of Change

If we decide to change our Privacy Policy, we will place an updated version on our website. Regular viewing of this page will keep you up-to-date with our policy on collecting and using personal data.